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Indian Council of Social Science Research
(Ministry of Human Resource Development)
JNU Institutional Area, Aruna Asaf Ali Marg
New Delhi – 110067
Website: www.icssr.org

SANCTION ORDER

F.No. 02/332/2017-18/RP/Minor

Dated: 10-1-2018

The Principal,
Christ College, Irinjalakuda, Trissur Dt
Kerala-680125

Subject: Sanction of Minor Research Project entitled "Drought Vulnerability Detection, Mapping and Sustainable Management Strategies in Central Kerala Using Geoinformatics" Dr. Subin K Jose

Dear Sir,

1. The Indian Council of Social Science Research (ICSSR) considered the above research project submitted Dr. Subin K Jose, Assistant Professor, Dept. of Environment Science, Christ College, Irinjalakuda, Trissur, Kerala. Co-Project Directors of the study are: NIL.
2. The study, as proposed by the researcher, is to be located at and financially administered by your institution as per the guidelines of this award.
3. The ICSSR has sanctioned a grant-in-aid of Rs.03,50,000/- (Rupees Three Lakhs Fifty Thousand only) for the above research project and the grant will be released as follows:

First instalment:	Rs. 70,000/-
Second instalment:	Rs. 1,40,000/-
Third instalment:	Rs. 1,22,500/-
Publication cost:	Rs. 17500/-
Total	:Rs.03,50,000/-

Overhead charges @ 5% over and above: Rs. 17500/-**

- * ICSSR would publish it subject to recommendation by the expert and relevant Committees for the purpose, from the overall budget, so to be retained by the ICSSR .
- **will be released on successful completion of project after evaluation.

(The break-up budget approved by the ICSSR of Rs.03,50,000/- is enclosed.)

4. The First installment of the approved grant-in-aid will be released after receiving the grant-in-aid bill duly filled in, stamped and signed by the Project Director as well as the affiliating organization. (GIB already received).

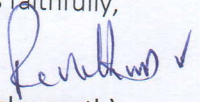
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5. In case, the study involves survey research, the finalized schedules/questionnaires (2 copies) designed to elicit information should be sent to the ICSSR as per the following schedule:
 - a. If the schedule /questionnaire for eliciting information is as per standard questionnaire, these will have to be sent to ICSSR immediately,
 - b. If the schedule /questionnaire for eliciting information are to be designed afresh keeping in view the requirements of the project, these will have to be sent to the ICSSR within a period of six months in any case.
6. The Second instalment will be released after receiving a satisfactory six monthly progress report along with a simple statement of account of the account for the first instalment.
7. The Third instalment will be released after receiving the Final Report (two hard copies plus one soft in CD or pen-drive) along with the brief summary (ten copies) and Research Paper (one). released on the receipt of: (a) Satisfactory book length of the Final Report in the publishable form (minimum 100 pages); (b) Statement of accounts with Utilization Certificate in GFR of 19A form for the entire project amount duly signed by the Finance Officer/Registrar/Principal/Director of the affiliating institution (c) A certificate of statement of assets and books purchased out of the project fund issued by the affiliating institution.
8. The scholar should acknowledge support of ICSSR that the project has been sponsored by the ICSSR, in all publications resulting from the project output (Research Paper, Books, Articles, Reports, etc.) and should submit a copy of the same to the ICSSR during its course and after completion.
9. The University/Institution of affiliation will provide to the scholar office accommodation including furniture, library and research facilities and messengerial services. For this, the ICSSR shall pay to the University/Institution of affiliation overhead charges @ 5% of the total expenditure incurred on the project only after successful completion of the project.
10. The Contingency Grant may be utilized for research and office assistance, books, stationary, computer cost, research assistance and the field work expenses of Project Director, Co-Project Directors and research personnel connected with the research work.
11. The overhead charges to the affiliating institution @ 5% in the case of Minor Projects will be released only after successful completion of the project after evaluation. The accounts and the Utilization Certificate will be signed by the Finance Officer/Registrar/Principal/Director in the case of accounts of the institution are audited by CAG/AG. Otherwise, they need to be signed by the Finance Officer and the Chartered Account.
12. The Director of the research project will be. **Dr. Subin K Jose**, who will be responsible for its completion within **12 Months** from the date of commencement of the project, which is **15/01/2018**, as intimated by the scholar.

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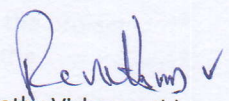
13. In case, the Project Director does not submit the periodic / final project report as per schedule with adequate justification, the scholar may be debarred from availing all future financial assistance from ICSSR.
14. All grants from ICSSR are subject to the general provision of GFR 2005 and in particular with reference to the provision contained in GFR 209, GFR 210, GFR 211 and GFR 212.
15. The Project Director will ensure that the expenditure incurred by him conforms to the approved budget heads. The grant-in-aid is subject to all the conditions laid down in the ICSSR Research Projects scheme (Major and Minor Research Projects) available in the ICSSR website www.icssr.org.
16. The expenditure on this account is debatable to the Budget Head-B Programmes Research Grants-Plan General. (09) Grant-in-aid for research project (s).
17. As per MHRD instruction, the amount of grant sanctioned herein is to be utilized by the end of the project duration. Any amount of the grant remaining unspent shall be refunded to the ICSSR immediately after the expiry of the duration of the project. If the grantee fails to utilize the grant for the purpose for which the same has been sanctioned/or fails to submit the audited statement of expenditure within the stipulated period, the grantee will be required to refund the amount of the grant with interest thereon @ 10% per annum.

Yours faithfully,


(Revathy Vishwanath)
For MEMBER-SECRETARY

Encl: as above.
Copy to:

1. Dr. Subin K Jose
Assistant Professor
Dept. of Environment Science
Christ College, Irinjalakuda, Trissur, Kerala
2. Finance Branch, ICSSR, New Delhi
3. Record file


(Revathy Vishwanath)
For MEMBER-SECRETARY

PROJECT BUDGET

Title: Drought Vulnerability Detection, Mapping and Sustainable Management Strategies in Central Kerala Using Geo-informatics

By: Mr. Subin K Jose,

S.No	Expenditure Head	Percentage Allocation to Total Budget of the Study	Actual Value as per the Study (In Rs.)
1	Research Staff Full time/Part-time/Hired Services	Not exceeding 45% of the total budget.	1,57,500
2	Fieldwork Travel/Logistics/Boarding, etc.	Not exceeding 30%	1,05,000
3	Equipment Computer, printer etc. Books/Journals/ Source Material/Software and Data Sets, etc.	Not exceeding 15%	52,500
4	Contingency	Not exceeding 5%	17,500
5	Publication of Report*	5%	17,500
6	Total	100%	3,50,000
	Overhead Charges @ 5%	5%	17,500

*The five percent (5%) publication amount will be spent by the ICSSR Publication Division if the final report is found publishable by an Expert Committee constituted by the ICSSR.

- **Remuneration and Emoluments of Project Staff** (applicable to Major Projects only)
Project staff could be engaged by the Project Director/Coordinator on a full/ Part-time basis during the research work and the duration/consolidated monthly emoluments of their employment may be decided by the project director within the limits of the sanctioned financial allocation and as per the ICSSR rules.

Research Associate @Rs.16, 000/- p.m. (Qualification – MA (55% minimum) with NET or MA (55% minimum) with M.Phil./Ph.D.)

Research Assistant @Rs.13, 000/- p.m. (Qualification-Ph.D./M.Phil./M.A with minimum 55%)

Field Investigator @ Rs.12, 000/-p.m. (not exceeding 6 months) (Qualification-M.A with minimum 55%).

- (Retrospective payment for work already done is not permissible).
- The Institution may re-appropriate expenditure from one head to another (except publication of report) subject to a maximum of 10 % with the prior approval of ICSSR.

Selection of Research Staff should be done through an advertisement and a selection committee consisting of (1) Project Director; (2) One outside Expert (other than the institute where the project is located); (3) a nominee of the Vice Chancellor/Head of the Institution and (4) Head of the Department of the Project Director duly approved by the competent authority.

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