CHRIST
COLLEGE (AUTONOMOUS)
IRINJALAKUDA, KERALA

POLICY & PROCEDURES AGAINST PLAGIARISM

QUALITY POLICY

Area : Research Ethics & Plagiarism

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CONTROL

Area: Research Ethics & Plagiarism	POLICY NO: 106/2020	Document Owner: Principal	
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This policy document on Plagiarism contains the principles by which Christ College expects the academic honesty maintained by the Students and Research staff. It all also ensures the prevention of plagiarism and the corrective actions to be taken in cases of incidents of plagiarism. This policy is in accordance with the UGC (Promotion of Academic Integrity and Prevention of Plagiarism in Higher Educational Institutions) Regulations, 2018.

POLICY

Christ college recognizes that inculcating academic honesty is a key element in achieving the Vision of the College 'Moulding an enlightened generation by developing the potential of individuals through quality higher education and moral value inculcation'.

College also recognizes its role in educating students on the ethics of research and academic publication so that student will receive the credit of his work and should refrain from claiming others work.

Christ College also identifies its responsibility to provide students' knowledge on plagiarism check methods and access to plagiarism check software.

The research work carried out by the student, faculty, researcher and staff shall be based on original ideas, which shall include abstract, summary, hypothesis, observations, results, conclusions and recommendations only and shall not have any similarities. It shall exclude a common knowledge or coincidental terms, up to fourteen (14) consecutive words.

RESEARCH AND PUBLICATION ETHICS COMMITTEE – INSTITUTIONAL ACADEMIC INTEGRITY PANEL

The Research and Publications Ethics Committee also named as Institutional Academic Integrity Panel will be the monitoring agency in college which take measures against plagiarism.

The IAIP consists of following members

Chairperson – Dean, Faculty of Science

Member-Senior Academician

Member- nominated by Principal

Member-Librarian

IAIP should ensure that at least two meetings are held to go through the plagiarism reports per year and should recommend corrective actions and penalties to Principal.

Also, it may periodically review the guidelines of the policy and send recommendations to Principal to be approved by the Governing Council.

LEVELS OF PLAGIARISM

- Following levels of plagiarism are adopted as per UGC regulations 2018.
- (a) Level 0: Similarities upto 10% (b) Level 1: Similarities above 10% to 40% (c) Level 2: Similarities above 40% to 60% (d) Level 3: Similarities above 60%

PLAGIARISM CONTROL

SUBMISSION OF UG PROJECT WORKS

- All UG project works should contain an undertaking by the indicating that the document has been prepared by him or her and that the document is his/her original work and free of any plagiarism.
- Each supervisor to the students shall submit a certificate with the work of the students that the work is free from plagiarism.
- Supervisor should ensure that the work of students should go through a plagiarism check using online resources Grammarly and PlagiarismX.
- The similarity checks for plagiarism shall exclude the following: (a) All quoted work reproduced with all necessary permission and/or attribution. (b) All references, bibliography, table of content, preface and acknowledgements. (c) All generic terms, laws, standard symbols and standards equations.
- Soft copies of UG project works should be submitted to Library which will be hosted in the Institution digital repository – DSpace@Christ.

SUBMISSION OF PG DISSERTATION WORKS

- All PG dissertation works should contain an undertaking by the indicating that the document has been prepared by him or her and that the document is his/her original work and free of any plagiarism.
- Each supervisor to the students shall submit a certificate with the work of the students that the work is free from plagiarism.
- Supervisor should ensure that the work of students should go through first level plagiarism check using online resources Grammarly and PlagiarismX.
- Student should approach Librarian with consent from supervisor to check his / her dissertation through Plagiarism check software Urkund (Ouriginal).
- Only The Results and Discussion part of the dissertation should be checked for plagiarism.
- The plagiarism check report should be attached as an initial page of the PG dissertation.
- Soft copies of PG dissertation works should be submitted to Library which will be hosted in the Institution digital repository – DSpace@Christ.

LIMITS OF PLAGIARISM

Section	Introduction /Review of Literature	Materials and Methods	Result/Discussion/Summary /Conclusion

Acceptable maximum limit	40 %	40 %	30 %

If plagiarism levels are above the acceptable levels, the student shall be asked to submit a revised script within a time period not exceeding two months.

SUBMISSION OF PHD THESIS

Research scholars who submit the PhD thesis should adhere to the guidelines of University of Calicut.

SUBMISSION OF RESEARCH JOURNAL PUBLICATIONS

- All manuscripts (with affiliation address of Christ College) to be submitted for journal publications should undergo a plagiarism check from the College plagiarism software console.
- College strictly advises to publish in reputed journals UGC Care List I and II.
- If the plagiarism is in Level 0, College shall bear the publication charges (if any, up to a maximum of Rs 5000) for the manuscript in UGC Care List Journals.
- The pre published paper will be available in College digital repository with an embargo feature till publication in the journal.

RESPONSIBILITIES

Principal, Research Guides, Research Scholars, Students, Librarian.

FEEDBACK

Christ College staff and students may provide feedback about this document by emailing iqac@christcollegeijk.edu.in

APPROVAL AND REVIEW DETAILS

Approval and Review	**Details**
Approval Authority	Governing council
Administrator	Principal
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