

PROSPECTUS 2018 - 2019



INTRODUCTION

Hostel is a place where students from different parts of the country, belonging to different communities live together in harmony as a family, with a common goal to persue education. Living-together, under one roof, makes it possible to have intimate contact and association with people who's behaviour, temperament, cultural background etc...are different from one's own. This will exert a profound influence on their life either for good or for bad. The life and training in the hostel will widen their social experience and help them to become useful members of the society of which hostel is a replica. So many authorities on University Education consider hostel life an integral part of higher education.

Life in a society entails certain social obligations. For, a social being cannot be unmindful of his neighbour and his requirements. He has to adapt and voluntarily subject himself to discipline so that he may not be a burden to others. "A gentleman is one who never inflicts pain upon another". Hostel rules may, therefore, be looked upon as a means to ensure harmony and co-ordination, necessary for a healthy corporate life. They are also meant to help young men to pick up good habits in the formative period of their life. Let every member, therefore, try to derive maximum benefit from the special opportunities available in the hostel. Above all, let him always hold fast to the principle that "the fear of God is the beginning of wisdom" and "the basis of successful social living."

II. ADMISSION

- 1. Admission to the hostel is made by the Warden. Membership terminates with each academic year. Student seeking admission/readmission must be accompanied by his parent/guardian.
- 2. The members have to occupy the rooms assigned to them by the warden. The Warden may subsequently change hostellers from one room to another.
- 3. On occupying the room, each member shall verify the furniture entrusted to him, and shall return them intact on his leaving the hostel.







III. GENERAL DISCIPLINE

- 1. During the hours of study each member shall confine himself to his room and do his work in silence. Special care should be taken not to cause any disturbance to others. Consultation should be postponed to the free time.
- 2. There will be roll call at 9.00 pm for which all the members have to be present. All those who go out, shall return in time, to finish bath before 6.30 p.m. Students involved in sports activities should finish their bath before 7.30 p.m.
- 3. THE TIME AFTER 9.00 PM UPTO 7.30 AM IN THE MORNING IS A PERIOD OF STRICT SILENCE AND PRIVACY. DURING THIS TIME, NO MEMBER SHALL ENTER ANOTHER'S ROOM, ON ANY ACCOUNT
- 4. A member expelled from the hostel on any disciplinary ground shall not enter the hostel premises without the permission of the warden.
- 5. Members shall observe the rules of etiquette and good manners. The behaviour of the members in the mess hall and lavatories has to be particularly polished and exemplary. Boisterous and noisy scenes are not in keeping with the dignity of the dining hall and the privacy of the lavatories.
- 6. Every member shall pay special attention to keep his room and hostel premises neat and tidy.
- 7. Members are exhorted not to pickup unhealthy habits like smoking, drinking and become slaves of such habits. Students are strictly warned against bringing liquor, drugs etc. to the hostel. Hostel is a no smoking zone.
- 8. Members are advised not to keep cash and other valubles in their rooms. The hostel office will take charge of any money that may be deposited there.
- 9. Hostel will be closed during Onam and Christmas holidays and for a few weeks during summer vacation for repair works and no student will be allowed to stay in the hostel during those periods.
- 10. Only LED bulbs are permitted in the rooms.
- 11. Students are restricted to use two wheelers in the hostel. In unavoidable circumstances, they may do so, with the written per mission from the warden, having submitted copies of licence, registration book and pollusion certificate. A monthly fee of Rs 100/-will be charged as parking fee.



IV. MESS

- 1. Mess will be run by member's self management under the direction of the warden and mess manager.
- 2. For the efficient conduct of the mess, there shall be a Mess Committee consisiting of the warden, mess manager and student's representatives. The mess committee shall meet atleast once a month. The duties of the committee, will be to decide the menu, suggest improvements, check stores, bills and accounts, and at the end of the month to calculate the total expense and fix the mess bill.
- 3. From among the student members of the committee, there shall be a secretary. The secretary shall help the mess manager in the day to day administration of the mess.
- 4. Neither the representatives nor the members shall have anything to do with the workers. They are not expected to enter the kitchen or give any instruction to the workers.
- 5. The mess bill shall include the expenditure on food and salary of the mess staff. The mess establishment fee is collected to meet the expenses for the initial tinning, depreciation of the utensils and the maintenance of the mess.
- 5. Inmates of the Hostel should take food from the hostel mess only.
- 6. Monthly mess bill falls due on the 15th of every month. After the due date 18% interest will be levied. The defaulters may not be allowed to take meals from the hostel mess.
- 7. If a defaulter continue to stay in the hostel without the explicit permission of the warden, it will be considered a serious breach of discipline.
- 8. Rent and establishment fees and electricity (Water and Light) charges have to be paid on a monthly basis along with mess dues.
- 9. Students are requested to bring their own plates and glasses for the meals.
- 10. The mess advance will be refunded once the student clears all his dues.



1/2 the rate : 5 - 15 continuous days 2/3 the rate : 6-30 continuous days Full reduction : More than 30 days

But in the above cases, leave form duly signed by the warden, must reach the hostel office at least a day before the

period of absence begins.

V. HOSTEL FEES

Admission Fee
Application Fee
Room Rent
General Establishment
Mess Establishment (yearly)
Staff Welfare Fund
Caution Deposit
Mess Advance

Miscellaneous (yearly)

The expence of Mess, Electricity, Water, Staff salary etc...will be equally divided among the inmates.

For research scholars, staff members and paying guests, there will be separate charges for accomodation & mess.





VI. RELIGIOUS DUTIES

The place and role of religion in the formation of character have been accepted by all leaders and educationists. The college students, while concentrating on their studies, should at the same time, foster their religious life. Let them bear in mind that "the fear of God is the beginning of wisdom."

Every day they should raise their mind to God. In prayer and studies they should dedicate themselves to God. The hostel authorities will be only happy to permit the members to go to their respective places of worship for fulfilling their duties of religion, without, disturbing the discipline of the house.

VIII. RELIGIOUS DUTIES FOR CATHOLIC STUDENTS

While pursuing their academic studies, Catholic Students should take care to foster their spiritual life and fulfill their religious obligations. Frequent reception of the Sacraments and the practice of imploring divine help by daily prayers are highly recommended.

All the members have to be present for the daily Rosary which is the family prayer. They shall attend the community Mass on sunday, mass held at the Hostel chapel all Tuesdays. They are earnestly exhorted to receive communion every week.



VIII. TIME TABLE

WORKING DAYS

5. 30 a. m. Rising, Toilet, Study

6.30 am (Holy Mass for Catholic Students)

7.30 a. m to 8.30 a.m. Break fast

8.30 a.m study

9.30 a.m to 12.30 p. m Class

12.30 p.m to 1.30 p. m Lunch

1.30 p.m. to 3.30 p.m Class

3.30 p.m to 6.30 p. m

Free time, Out Door Games

6.30 p.m study

7.50 p. m. Common prayer

8.30 p.m. to 9.00 p.m. Supper,

Free time

HOLIDAYS

5.30 to 7.30 a.m.

The same as on working days

9.00 to 10.00 a.m. Break-fast

Free time

9.30 to 11.00 a.m. Study

11.00 to 11.30 a.m. Free time

11.30 to 12.30 p.m. Study

12.30 to 2.00 p.m Lunch

Free time

2.00 to 3.30 p.m. Study

3.30 p.m onwards the same

as on working days

9.00 p. m to 7.30 a.m. PRIVATE TIME
WITH
STRICT SILENCE STUDY/SLEEP





